

PLEASE BRING THIS AGENDA WITH YOU

1

The Lord Mayor will take the Chair at ONE  
of the clock in the afternoon precisely.



## COMMON COUNCIL

SIR/MADAM,

You are desired to be at a Court of Common Council, at **GUILDHALL**, on  
**THURSDAY** next, the **16th day of January, 2020**.

JOHN BARRADELL,  
*Town Clerk & Chief Executive.*

*Guildhall,  
Wednesday 8th January 2020*

Sir Andrew Parmley

Emma Edhem

}

*Aldermen on the Rota*

1 **Apologies**2 **Declarations by Members under the Code of Conduct in respect of any items on the agenda**3 **Minutes**

To agree the minutes of the meeting of the Court of Common Council held on 5 December 2019.

**For Decision**  
(Pages 1 - 14)

4 **Resolutions on Retirements, Congratulatory Resolutions, Memorials**5 **Mayoral Visits**

The Right Honourable The Lord Mayor to report on his recent overseas visits.

6 **Policy Statement**

To receive a statement from the Chair of the Policy and Resources Committee.

7 **Docquets for the Hospital Seal**8 **The Freedom of the City**

To consider a circulated list of applications for the Freedom of the City.

**For Decision**  
(Pages 15 - 20)

9 **Legislation**

To receive a report setting out measures introduced into Parliament which may have an effect on the services provided by the City Corporation.

**For Information**  
(Pages 21 - 24)

10 **Appointments**

To consider the following appointments:

*Where appropriate:-*

*\* denotes a Member standing for re-appointment.*

- (A) One Member on the **Cripplegate Foundation**, for a term expiring in December 2024.

**Nominations received:-**

Susan Jane Pearson

- (B) One Member on the **Dr Johnson's House Trust**, for a term expiring in December 2021.

**Nominations received:-**

\*Jeremy Lewis Simons

- (C) Three Members on **Christ's Hospital**, for terms expiring in January 2024.

**Nominations received:-**

\*Nicholas Michael Bensted-Smith, J.P.

- (D) Two Members on the **Trust for London**, for terms commencing April 2020 and expiring in April 2025.

**Nominations received:-**

Rehana Banu Ameer

\*Alderman Alison Gowman

\*Deputy Edward Lord, O.B.E., J.P.

**For Decision**

11 **Questions**

12 **Motions**

13 **Awards and Prizes**

14 **Hospitality Working Party of the Policy and Resources Committee**

To consider recommendations concerning the provision of hospitality.

**For Decision**  
(Pages 25 - 26)

15 **Finance Committee**

To consider proposals relating to the funding of two projects.

**For Decision**  
(Pages 27 - 30)

16 **Community and Children's Services Committee**

To consider recommendations concerning a fire door replacement programme.

**For Decision**  
(Pages 31 - 34)

**MOTION**

17 **By the Chief Commoner**

That the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972.

**For Decision**

18 **Non-Public Minutes**

To agree the non-public minutes of the meeting of the Court held on 5 December 2019.

**For Decision**  
(Pages 35 - 36)

19 **Policy and Resources Committee**

To consider proposals relating to the Markets Consolidation Programme.

**For Decision**  
(Pages 37 - 64)

20 **Finance Committee**

To receive a report advising of action taken under urgency procedures in relation to the award of a Framework Agreement.

**For Information**  
(Pages 65 - 66)

21 **Gresham Committee (City Side)**

To consider recommendations relating to the funding of Gresham College.

**For Decision**  
(Pages 67 - 86)



# RUSSELL, MAYOR

## COURT OF COMMON COUNCIL

5th December 2019

### MEMBERS PRESENT

#### ALDERMEN

Nicholas Anstee  
Emma Edhem  
John Garbutt  
Sir Roger Gifford  
Prem Goyal  
David Andrew Graves

Timothy Russell Hailes  
Robert Charles Hughes-Penney  
Gregory Jones QC  
Vincent Thomas Keaveny  
Alastair John Naisbitt King  
Susan Langley

Ian David Luder  
Sheriff Professor Michael Raymond Mainelli  
The Rt Hon. The Lord Mayor, Alderman  
William Anthony Bowater Russell  
Sir David Hugh Wootton

#### COMMONERS

George Christopher Abrahams  
Deputy John David Absalom  
Rehana Banu Ameer  
Randall Keith Anderson  
Alexander Robertson Martin Barr  
Adrian Mark Bastow  
Matthew Bell  
John Bennett  
Peter Gordon Bennett  
Mark Bostock  
Deputy Keith David Forbes  
Bottomley  
Deputy David John Bradshaw  
Tijs Broeke  
Deputy Michael John Cassidy  
Roger Arthur Holden Chadwick  
John Douglas Chapman  
Dominic Gerard Christian  
Henry Nicholas Almroth Colthurst  
Graeme Doshi-Smith  
Simon D'Olier Duckworth

Peter Gerard Dunphy Mary Durcan  
John Ernest Edwards  
Deputy Kevin Malcolm Everett  
Anne Helen Fairweather  
Helen Lesley Fentimen  
Tracey Graham  
Caroline Wilma Haines  
Deputy The Revd Stephen Decatur  
Haines  
Graeme Harrower  
Sheriff Christopher Michael Hayward  
Christopher Hill  
Deputy Tom Hoffman  
Ann Holmes  
Michael Hudson  
Deputy Wendy Hyde  
Deputy Jamie Ingham Clark  
Deputy Henry Llewellyn Michael  
Jones  
Shravan Jashvantrai Joshi  
Gregory Alfred Lawrence

Tim Levene  
Vivienne Littlechild  
Natasha Maria Cabrera Lloyd-Owen  
Oliver Arthur Wynlayne Lodge  
Deputy Edward Lord,  
Paul Nicholas Martinelli  
Andrew Paul Mayer  
Jeremy Mayhew  
Deputy Catherine McGuinness  
Andrew Stratton McMurtrie  
Wendy Mead  
Deputy Robert Allan Merrett  
Andrien Gereith Dominic Meyers  
Deputy Brian Desmond Francis  
Mooney  
Deputy Alastair Michael Moss  
Deputy Joyce Carruthers Nash  
Barbara Patricia Newman  
Graham Packham  
Dhruv Patel

Susan Jane Pearson  
John Petrie  
Judith Pleasance  
Deputy James Henry George  
Pollard  
Henrika Johanna Sofia Priest  
Stephen Douglas Quilter  
Elizabeth Rogula, Deputy  
James de Sausmarez  
Ruby Sayed  
John George Stewart Scott  
Ian Christopher Norman Seaton  
Oliver Sells QC  
Deputy Dr Giles Robert Evelyn  
Shilson  
Jeremy Lewis Simons  
Deputy John Tomlinson  
James Richard Tumbridge  
Deputy Philip Woodhouse  
Dawn Linsey Wright

Fishmongers'  
Hall Attack:  
Minutes' Silence

The Lord Mayor spoke to pay tribute to the victims of the attack at Fishmongers' Hall on Friday 29 November. On behalf of the City Corporation, he expressed his condolences to the families and friends of Saskia Jones and Jack Merritt, adding that his thoughts were also with those recovering from the attack, and with those members of the public and the emergency services who were first on the scene and demonstrated such remarkable bravery.

The Court proceeded to stand for a minutes' silence as a mark of respect.

1. Introduction of Newly-Elected Member  
Helen Lesley Fentimen, lately elected to be of the Common Council for the Ward of Aldersgate, was introduced to the Court and, having previously made the declaration prescribed by the Promissory Oaths Act, 1868, took her seat.
2. Apologies  
The apologies of those Members unable to attend this meeting of the Court were noted.
3. Declarations  
There were none.
4. Minutes  
*Resolved* – That the Minutes of the last Court are correctly recorded.
5. Vote of Thanks to the Lord Mayor  
*Resolved unanimously* - That the Members of this Honourable Court take great pleasure in expressing to:

ALDERMAN PETER KENNETH ESTLIN

their sincere thanks and appreciation for the distinguished manner in which he has served as Lord Mayor of the City of London during the past year.

Always enthusiastic, energetic, and driven, Peter has travelled extensively over the past year, visiting some 27 countries as well as a significant range of cities and towns across the UK. Both at home and abroad, he has worked tirelessly as a passionate advocate on behalf of the UK's financial and professional sectors.

Peter's year has been focused heavily on his Mayoral Theme, *Shaping Tomorrow's City Today*. Through this, he has worked to ensure that London retains its place as a global hub for digital innovation, keeping the City at the centre of future growth. The launch on 10<sup>th</sup> October of *Future.NOW*, a coalition of businesses, civic society and Government departments designed to ensure a cohesive approach to digital skills across the country, represents a key achievement, ensuring that focus is maintained long after Peter's Mayoralty and leaving a lasting legacy.

During his time as Lord Mayor, Peter has hosted many special events to further economic diplomacy and promote London as a centre for business, with the Business and Investment Dinner and the International Trade Dinner being particular successes. Given his moniker as the Digital Lord Mayor, it is perhaps no surprise that that he has been unrelenting in his energy for additional engagements, delivering over 600 formal speeches and hosting well in excess of 300 meetings, conferences, roundtables and similar events at Mansion House alone. We owe Peter an enormous debt of gratitude for the commitment he has shown throughout.

We on the Court also wish to pay tribute to Lindy, the Lady Mayoress, who had an equally busy and energetic programme. In particular, we commend her for her outstanding work on behalf of the National Autistic Society and the Sepsis Trust, and express our gratitude for all her contributions.

In taking their leave of Peter, their 691st Lord Mayor, Honourable Members reflect that his has been a special and outstanding Mayoralty. We trust that Peter, Lindy, Anabelle, James and Victoria will look back on a unique year with the greatest

pleasure, pride, and many happy recollections.

6. Resolutions There were no resolutions.
7. Mayoral Visits The Right Honourable The Lord Mayor reported on his recent visits to Leeds, Manchester, and Northern Ireland.
8. Policy Statement There was no statement.
9. Hospital Seal There were no docquets to be sealed.
10. Freedoms The Chamberlain, in pursuance of the Order of this Court, presented a list of the under-mentioned, persons who had made applications to be admitted to the Freedom of the City by Redemption:-

<b>Richard Frederick Adkinson</b> <i>The Very Reverend Dr Derek Norman Hole</i> <i>Charles Derick Horsfall</i>	a Solicitor, retired <i>Citizen and Framework Knitter</i> <i>Citizen and Framework Knitter</i>	Leicester, Leicestershire
<b>Nazir Ahmed</b> <i>Anne Elizabeth Holden</i> <i>John Alexander Smail</i>	a Solicitor & Council Deputy Chair <i>Citizen and Basketmaker</i> <i>Citizen and Distiller</i>	East Ham, London
<b>Raja Basharat Ali, JP</b> <i>Deputy Kevin Malcolm Everett</i> <i>David O'Reilly</i>	a Magistrate <i>Citizen and Fletcher</i> <i>Citizen and Educator</i>	Ilford, Essex
<b>Barbara Elaine Armstrong, OBE</b> <i>Michelle Fynes</i> <i>Richard Charles Clinton Fynes</i>	a Managing Director <i>Citizen and Framework Knitter</i> <i>Citizen and Framework Knitter</i>	Harborough, Leicestershire
<b>Godfrey Norman Baillon-Bending</b> <i>David Burgess-Wise</i> <i>Allan Kendal Winn</i>	a Banker, retired <i>Citizen and Coachmaker &amp; Coach Harness Makers</i> <i>Citizen and Coachmaker &amp; Coach Harness Makers</i>	Waltham Abbey, Essex
<b>Douglas Gerald Ian Ball</b> <i>David Johnson</i> <i>Mary Elizabeth Linington</i>	an Events Officer <i>Citizen and Management Consultant</i> <i>Citizen and Educator</i>	Palmers Green, London
<b>Alejandro Rogelio Barahona Wills</b> <i>Christopher James Caine</i> <i>Alan Robert Brumwell</i>	a Civil Servant <i>Citizen and Maker of Playing Cards</i> <i>Citizen and Plumber</i>	Exeter, Devon
<b>Richard Keith Barr</b> <i>Stanley Brown, QGM, TD</i> <i>Michael Richard Adkins</i>	a Trainer and Consultant <i>Citizen and Loriner</i> <i>Citizen and Water Conservator</i>	Modiin, Israel
<b>Charlotte Edwina Kemball Bowman</b> <i>Ald. Sir Charles Edward Beck Bowman</i> <i>Ald. Timothy Russell Hailes, JP</i>	a Student <i>Citizen and Grocer</i> <i>Citizen and Pewterer</i>	Bury St. Edmunds, Suffolk
<b>Gil George Boyd, BEM</b> <i>Jurgita Zilinskiene</i> <i>Patrick Otto Rarden</i>	an Operations Director <i>Citizen and Fruiterer</i> <i>Citizen and Fruiterer</i>	Pidley, Cambridgeshire

<b>Oscar Brown</b> <i>Neal Kelvin Goldsmith</i> <i>John Howard</i>	a Hospitality Manager <i>Citizen and Innholder</i> <i>Citizen and Innholder</i>	Griffithstown, Monmouthshire
<b>Rory Colin Brown</b> <i>Jeremy Paul Mayhew, CC</i> <i>Deputy Robert James Ingham Clark</i>	a Banker <i>Citizen and Loriner</i> <i>Citizen and Clothworker</i>	Sydenham, London
<b>Dr Mary Buchanan</b> <i>Dr John Scott Buchanan</i> <i>Gillian Loftus</i>	a Medical Practitioner, retired <i>Citizen and Stationer &amp; Newsmaker</i> <i>Maker</i> <i>Citizen and Needlemaker</i>	St. John's Wood, London
<b>James Bush</b> <i>Jurgita Zilinskiene</i> <i>Patrick Otto Rarden</i>	a Police Officer <i>Citizen and Fruiterer</i> <i>Citizen and Fruiterer</i>	Harbledown, Kent
<b>Diana Lisa Carney</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	an Economist <i>Citizen and Farmer</i>	West Hampstead, London
<b>Mark Joseph Carney</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	The Governor of the Bank of England <i>Citizen and Farmer</i>	West Hampstead, London
<b>David John Preston Cattermole</b> <i>Graham John Peacock</i> <i>Richard Eaglesfield Floyd</i>	an Accountant <i>Citizen and Loriner</i> <i>Citizen and Basketmaker</i>	Tattingstone, Suffolk
<b>Dr Jason Michael Caulfield</b> <i>Angus Knowles-Cutler</i> <i>George Charles Richard Budden</i>	a Corporate Financier <i>Citizen and Gardener</i> <i>Citizen and Spectacle Maker</i>	Highgate, London
<b>Adam Chamberlain</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Finance Company Chief Executive Officer <i>Citizen and Farmer</i>	Bruton, Somerset
<b>Julia Louise Diane Craig</b> <i>Malcolm Alastair Craig</i> <i>Malcolm White, OBE</i>	a Family Counsellor, retired <i>Citizen and Gold &amp; Silver Wyre Drawer</i> <i>Citizen and Air Pilot</i>	Glemsford, Suffolk
<b>Alexander Robert Harry Crisp</b> <i>Anthony Sharp</i> <i>Frederick Joseph Trowman</i>	an Archaeologist and Museum Curator <i>Citizen and Loriner</i> <i>Citizen and Loriner</i>	Sampford Courtenay, Devonshire
<b>Scott John Davies</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Chief Investment Officer <i>Citizen and Farmer</i>	Hounslow, London
<b>Adam Peter Dillingham</b> <i>Sophie Anne Fernandes, CC</i> <i>John Chapman, CC</i>	a Software Engineer <i>Citizen and Common Councillor</i> <i>Citizen and Musician</i>	Romford, Essex
<b>Robert John Fellows</b> <i>The Revd James Edward Power</i> <i>Richard Alexander Cassell</i>	a Solicitor <i>Citizen and Haberdasher</i> <i>Citizen and Mercer</i>	Harrow on the Hill, Middlesex
<b>Luke James Ferguson</b> <i>David Neil Lewis</i>	a Lifeboat Manufacturer Production Manager <i>Citizen and Glover</i>	Mudford, Dorset



<i>Veronica Hunt-Lewis</i>	<i>Citizen and Glover</i>	
<b>Tobias Patrick Fleming</b> <i>George Niblett</i> <i>Martin Victor Edwards</i>	a Sales Manager <i>Citizen and Mason</i> <i>Citizen and International Banker</i>	Kings Cross, London
<b>Robert Patrick Flinter</b> <i>David Alastair Morgan-Hewitt</i> <i>Philippe Roland Rossiter</i>	a Hotel Manager <i>Citizen and Innholder</i> <i>Citizen and Innholder</i>	Leytonstone, London
<b>Michael Conrad Fox</b> <i>Brian Derek Francois</i> <i>Victor Lawrence Parnis</i>	a Business Manager, retired <i>Citizen and Wheelwright</i> <i>Citizen and Fletcher</i>	Sutton At Hone, Kent
<b>John Edmunds Julian Norrie Giles</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a School Principal  <i>Citizen and Farmer</i>	Wandsworth, London
<b>Allison Patricia Gorman</b> <i>Anthony John Skinner</i> <i>Peter Richard Cowland</i>	a Local Government Officer <i>Citizen and Firefighter</i> <i>Citizen and Firefighter</i>	Canvey Island, Essex
<b>Bernard Johan Herman Haitink</b> <i>Ald. Sir David Wootton, Kt.</i> <i>Deputy Catherine Sidony McGuinness</i>	a Conductor <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	Holland Park, London
<b>Thomas Alexander Pitfield Hallett</b> <i>Robert George Holland-Martin</i> <i>Sir Bruce Bossom, Bt.</i>	a Ship Broker <i>Citizen and Fishmonger</i> <i>Citizen and Grocer</i>	Southwark, London
<b>Christopher Martin Harrison</b> <i>Kenneth William Endres</i> <i>Alan Robert Brumwell</i>	a Bank Director <i>Citizen and Baker</i> <i>Citizen and Plumber</i>	Pimlico, London
<b>Aatif Naveed Hassan</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a School Chairman of Governors  <i>Citizen and Farmer</i>	Chiswick, London
<b>Rongrong Huo</b>  <i>Sir Roger Gifford, Kt., Ald.</i> <i>Ald. Sir Charles Edward Beck</i> <i>Bowman</i>	an Asset Management Executive Director <i>Citizen and Musician</i> <i>Citizen and Grocer</i>	Tower Hamlets, London
<b>Bridget Mary Hynard</b> <i>Patricia Agnes Campfield, MBE</i> <i>Wendy Mead, OBE, CC</i>	a Livery Clerk, retired <i>Citizen and Wheelwright</i> <i>Citizen and Glover</i>	Twickenham, London
<b>Enver Cavit Kannur</b>  <i>Emma Edhem, Ald.</i> <i>Jashvant Joshi</i>	a Chartered Accountant  <i>Citizen and Woolman</i> <i>Citizen and Blacksmith</i>	Potters Bar, Hertfordshire
<b>Amy Ruth Lame</b> <i>Tijs Broeke, CC</i> <i>Graham David Packham, CC</i>	a Night Czar <i>Citizen and Common Councillor</i> <i>Citizen and Upholder</i>	Bloomsbury, London
<b>Darren Leigh</b>  <i>Stephen Emmins</i> <i>Barrie Buick Stewart</i>	a Risk Director  <i>Citizen and Security Professional</i> <i>Citizen and Security Professional</i>	Borehamwood, Hertfordshire
<b>Simon David Lewis, OBE</b>  <i>Deputy Catherine Sidony McGuinness</i> <i>Sir Mark John Boleat</i>	a Financial Association Chief Executive Officer <i>Citizen and Solicitor</i> <i>Citizen and Insurer</i>	Regents Park, London

<b>David Stuart Lillis</b> <i>Deputy Roger Arthur Holden Chadwick, OBE, Deputy Philip Woodhouse</i>	a Mathematics and Computer Consultant <i>Citizen and Bowyer</i> <i>Citizen and Grocer</i>	Surrey, London
<b>Andrew James Lister</b> <i>Alexander Barr, CC James De Sausmarez</i>	an Investment Manager <i>Citizen and Ironmonger</i> <i>Citizen and Joiner &amp; Ceiler</i>	Esher, Surrey
<b>Helga Lockyer</b> <i>Ald. Timothy Russell Hailes, JP Edward Michael Perronet Hughes</i>	a Business Owner <i>Citizen and Pewterer</i> <i>Citizen and Ironmonger</i>	March, Cambridgeshire
<b>Xenia Una Mainelli</b> <i>Ald. Prof. &amp; Sheriff Michael Raymond Mainelli Elisabeth Mainelli</i>	a Student <i>Citizen and World Trader</i> <i>Citizen and Mason</i>	Whitechapel, London
<b>James John Marsh</b> <i>Paul Holmes Mark Douglas Estaugh</i>	a Civil Servant <i>Citizen and Security Professional</i> <i>Citizen and Wheelwright</i>	Orpington, Kent
<b>Kelly Dawn Maslick</b> <i>Christopher Tristan Churcher Sir Frank Davies, CBE</i>	a Chief Executive Officer <i>Citizen and Basketmaker</i> <i>Citizen and Basketmaker</i>	Knightsbridge, London
<b>Daniele Middleton</b> <i>Capt. Philip Hanton Guy Fairbank</i>	a City of London Guide <i>Citizen and Master Mariner</i> <i>Citizen and Vintner</i>	Barnet, London
<b>Stephen Michael Morran</b> <i>Jurgita Zilinskiene Patrick Otto Rarden</i>	a Police Officer, retired <i>Citizen and Fruiterer</i> <i>Citizen and Fruiterer</i>	Royston, Hertfordshire
<b>Professor Antony Charles Moss</b> <i>Marianne Bernadette Fredericks, CC Deputy Hugh Fenton Morris</i>	a Professor <i>Citizen and Baker</i> <i>Citizen and Maker of Playing Cards</i>	Upminster, Essex
<b>Richard Edward Charles Normington</b> <i>Deputy Catherine Sidony McGuinness Ald. Sir David Wootton, Kt.</i>	a Senior Policy Advisor <i>Citizen and Solicitor</i> <i>Citizen and Fletcher</i>	Wistow, Cambridgeshire
<b>Andrew Thomas O'Brien</b> <i>Alan Leslie Warman Diane Irene Warman</i>	a Conductor, Teacher and Singer <i>Citizen and Clockmaker</i> <i>Citizen and Clockmaker</i>	Hertfordshire
<b>Andrea Jane O'Neill</b> <i>Michael Peter Cawston William Joseph Browning</i>	a Special Needs Teacher, retired <i>Citizen and Tyler &amp; Bricklayer</i> <i>Citizen and Glass Seller</i>	Aylesbury, Buckinghamshire
<b>David James Pack</b> <i>Wendy Marilyn Hyde Deputy Catherine Sidony McGuinness</i>	a Local Government Officer <i>Citizen and World Trader</i> <i>Citizen and Solicitor</i>	Ealing, London
<b>Terence Leslie Parr</b> <i>Graham John Peacock Richard Eaglesfield Floyd</i>	a Construction Manager, retired <i>Citizen and Loriner</i> <i>Citizen and Basketmaker</i>	Paddock Wood, Kent
<b>Thomas Francis Pearman</b> <i>Kieran John Hughes Charles Christopher Muggleton</i>	a Contracts Manager, retired <i>Citizen and Scrivener</i> <i>Citizen and Upholder</i>	Devonshire
<b>Alan David Perkin</b>	a Business Development Consultant, retired	Cockfosters, Barnet

<i>Alan Leslie Warman</i> <i>Diane Irene Warman</i>	<i>Citizen and Clockmaker</i> <i>Citizen and Clockmaker</i>	
<b>Michelle Claire Pollard</b> <i>Deputy James Henry George Pollard</i> <i>Simon D'Olier Duckworth, OBE, DL, CC</i>	a Marketing Executive <i>Citizen and Skinner</i> <i>Citizen and Skinner</i>	Liphook, Hampshire
<b>Margaret Helen Ridley</b> <i>Patricia Agnes Campfield, MBE</i> <i>Wendy Mead, OBE, CC</i>	a Solicitor and Judge, retired <i>Citizen and Wheelwright</i> <i>Citizen and Glover</i>	Southend-on-Sea, Essex
<b>Trevor Mason Ridley</b> <i>Patricia Agnes Campfield, MBE</i> <i>Wendy Mead, OBE, CC</i>	an Illustrator and Managing Director, retired <i>Citizen and Wheelwright</i> <i>Citizen and Glover</i>	Southend-on-Sea, Essex
<b>Joanna Rose</b> <i>Michele Acton</i> <i>Stephen Charles Gilbert</i>	a Charity Secretary <i>Citizen and Basketmaker</i> <i>Citizen and Chartered Secretary &amp; Administrator</i>	Ifield, West Sussex
<b>Ian Stanley Sharp</b> <i>John Leslie Barber, DL</i> <i>Dorothy Newlands of Lauriston</i>	an Antiques Dealer, retired <i>Citizen and Blacksmith</i> <i>Citizen and Basketmaker</i>	Northumberland
<b>John Gurparshad Singh, MBE, JP</b> <i>Walter Hall, JP</i>  <i>Peter Richard Roast</i>	a Local Government Officer <i>Citizen and Tobacco Pipe Maker &amp; Tobacco Blender</i> <i>Citizen and Needle-maker</i>	Hutton, Essex
<b>Adam David Smith</b> <i>Kenneth William Endres</i> <i>Alan Robert Brumwell</i>	an Electrical Fitter <i>Citizen and Baker</i> <i>Citizen and Plumber</i>	Ruislip, Middlesex
<b>Michael John Smith</b>  <i>Sir Michael Bear, Kt.</i> <i>Lady Barbara Anne Bear</i>	a Facade Engineering Company Director, retired <i>Citizen and Pavior</i> <i>Citizen and Musician</i>	Thaxted, Essex
<b>Anthony Joseph Smyth</b> <i>William Barrie Fraser, OBE</i> <i>Deputy Keith David Forbes Bottomley</i>	an Accountant, retired <i>Citizen and Gardener</i> <i>Citizen and Wheelwright</i>	Handcross, Sussex
<b>Benjamin Taylor Sneed</b>  <i>Jurgita Zilinskiene</i> <i>Patrick Otto Rarden</i>	a Photographer & Journalist  <i>Citizen and Fruiterer</i> <i>Citizen and Fruiterer</i>	New York, United States of America
<b>Oliver Matthew St John</b> <i>Anjola Adeniyi</i> <i>James Nicholas Bromiley-Davis</i>	a Design Director <i>Citizen and Information Technologist</i> <i>Citizen and Gardener</i>	Southwark, London
<b>Wolfgang Werner Erwin Steck</b> <i>Richard Leslie Springford</i> <i>Iain Reid</i>	an Industry & Government Advisor <i>Citizen and Carman</i> <i>Citizen and Educator</i>	Chelsea, London
<b>Brian Stevenson</b> <i>Philip James Fortey</i> <i>Alderman Timothy McNally</i>	a Government Press Officer, retired <i>Citizen and Glazier</i> <i>Citizen and Glazier</i>	Dartford, Kent
<b>Yuanhui Tang</b>  <i>Mei Sim Lai</i> <i>Lord Mountevens</i>	a Catering & Hospitality Company Director <i>Citizen and Horner</i> <i>Citizen and Shipwright</i>	Marylebone, London

<b>Keith Victor Towner</b> <i>Brian Derek Francois</i> <i>Christopher Thomas Albrow</i>	a Fibre Optic Product Manager, retired <i>Citizen and Wheelwright</i> <i>Citizen and Wheelwright</i>	Dartford, Kent
<b>Muhammad Naeem Ulfat</b> <i>David Jonathan Double</i> <i>Jonathan Laws</i>	a Business Consultant <i>Citizen and Security Professional</i> <i>Citizen and Security Professional</i>	Feltham, London
<b>Stephen Anthony Valvona</b>  <i>Jeremy Paul Mayhew, CC</i> <i>Deputy Robert James Ingham Clark</i>	a Banker  <i>Citizen and Loriner</i> <i>Citizen and Clothworker</i>	Bellingdon, Buckinghamshire
<b>Rev. Gijsbert Jan Van De Lagemaat</b> <i>Ald. &amp; Sheriff Prof. Michael Raymond</i> <i>Mainelli</i> <i>Sheriff Christopher Michael Hayward, CC</i>	a Minister of Religion <i>Citizen and World Trader</i> <i>Citizen and Pattenmaker</i>	Woking, Surrey
<b>Jamie Barry Waller</b> <i>John Leslie Barber, DL</i> <i>Dean Hollington</i>	a Private Equity Chief Executive Officer <i>Citizen and Blacksmith</i> <i>Citizen and Blacksmith</i>	Buckinghamshire
<b>Raymond Wentzell</b> <i>Nicholas John Stretton</i> <i>Graham Brown</i>	a Garage Owner, retired <i>Citizen and Insurer</i> <i>Citizen and Needlemaker</i>	Bromley, Kent
<b>Toby Robert Willens</b> <i>William James Otter</i> <i>James Richard Tumbridge, CC</i>	a Chartered Project Manager <i>Citizen and Poulter</i> <i>Citizen and Clothworker</i>	Epsom, Surrey
<b>Most Revd. John Wilson</b> <i>Deputy Stephen Decatur Haines</i> <i>Ald. Timothy Russell Hailes, JP</i>	The Archbishop of Southwark <i>Citizen and Pewterer</i> <i>Citizen and Pewterer</i>	Southwark, London

Read.

*Resolved* – That this Court doth hereby assent to the admission of the said persons to the Freedom of this City by Redemption upon the terms and in the manner mentioned in the several Resolutions of this Court, and it is hereby ordered that the Chamberlain do admit them severally to their Freedom accordingly.

11. Legislation

There was no report.

12.  
Appointments

The Court proceeded to consider appointments to the following Committees and Outside Bodies:-

- (A) Four Members on the **Community and Children's Services Committee**, for the balance of terms expiring in April 2020.

**Nominations received:-**

Helen Lesley Fentimen

Read.

Whereupon the Lord Mayor declared Helen Fentimen to be appointed to the Community and Children's Services Committee.

- (B) Six Members on the **Barbican Residential Committee** (in the category of

non-resident), one for a term expiring April 2023, one for the balance of a term expiring April 2022, two for the balance of terms expiring in April 2021, and two for the balance of terms expiring in April 2020.

**Nominations received:-**

Henry Nicholas Almroth Colthurst  
Dawn Linsey Wright

Read.

Whereupon the Lord Mayor declared Henry Colthurst and Dawn Wright to be appointed to the Barbican Residential Committee.

- (C) Two Members on the **Cripplegate Foundation**, for terms expiring in December 2024.

**Nominations received:-**

\*Alderman David Andrew Graves

Read.

Whereupon the Lord Mayor declared Alderman David Graves to be appointed to the Cripplegate Foundation.

13. Questions

*Luder, I.D., J.P.,  
Alderman to the  
Chairman of the  
Porth Health and  
Environmental  
Services  
Committee*

**Littering of Cigarette Butts**

Alderman Ian Luder asked a question of the Chairman of the Port Health and Environmental Services Committee concerning littering and whether there had been a noticeable decrease in the volume of cigarette butts discarded inappropriately on City streets since the increase in the penalty fine for such littering in April of 2019.

Responding, the Chairman advised that, whilst figures were kept on the total amount of waste cleared from City streets, the smoking-related litter stream was not separated out owing to the practicalities of doing so. However, independent Keep Britain Tidy (KBT) litter surveys were carried out which provided a specific cigarette butt count and could be used to give an indication as to whether the increase in the penalty fee in April had had an effect. A comparison of the survey results before and after the fee change suggested a significant decrease in the number of dropped butts; however, there was still much to be done.

The Chairman expressed his hope that further behavioural change initiatives, which were intended to raise awareness of the impact of littering as well as the potential fines, would increase the desired behavioural change amongst smokers and reduce littering. These initiatives would be combined with a refocussed effort from the relevant enforcement team, due to commence April 2020.

14. Motions

*Cassidy, M.J.,  
C.B.E., Deputy;  
Hoffman, T.D.D.,  
M.B.E., Deputy*

- (A) *Resolved* – That the Resolution of Thanks to the late Lord Mayor, passed by Common Hall on 2 October last, be presented in a form agreeable to him.

Regan, R.D.R.,  
O.B.E., Deputy;  
Hoffman, T.D.D.,  
M.B.E., Deputy

(B) *Resolved* – That the Resolution of Thanks to Vincent Thomas Keaveny, Alderman and Solicitor and Margaret Elizabeth Green, Citizen and Framework Knitter, the late Sheriffs of the City, passed by Common Hall on 2 October last, be presented in a form agreeable to them.

Nash, J.C., O.B.E.,  
Deputy; Hoffman,  
T.D.D., M.B.E.,  
Deputy

(C) *Resolved* – That Helen Lesley Fentimen be appointed to the Markets Committee for the Ward of Aldersgate, in the room of Richard Peter Crossan (who was no longer on the Court).

15. Awards &  
Prizes

The Court received a report of the Chairman of the Port Health and Environmental Services Committee, advising of the recent receipt of two awards.

## 16. POLICY AND RESOURCES COMMITTEE

(Deputy Catherine McGuinness)

17 October 2019

### International Holocaust Remembrance Alliance (IHRA) Definition on Anti-Semitism

Both the Secretary of State for Communities and Local Government and the Leaders' Committee of London Councils had recommended that UK and London local authorities consider adopting the International Holocaust Remembrance Alliance (IHRA) Definition on Anti-Semitism. The Court of Common Council was now asked to consider these recommendations in light of a reported increase in anti-Semitic incidents across the UK during the first half of 2019, and the adoption of the definition by at least 19 London boroughs.

*Resolved* - That the IHRA definition of anti-Semitism, including the agreed working examples (Appendix 1) be adopted, with the inclusion of the IHRA definition and working examples within the Members' and Officers' Code of Conduct approved.

## 17. HOSPITALITY WORKING PARTY OF THE POLICY AND RESOURCES COMMITTEE

(Deputy Tom Hoffman, M.B.E., Chief Commoner)

23 October 2019

### Applications for Hospitality

#### (a) Noel Coward exhibition and private view

It was proposed that the City Corporation host a private view in Guildhall Art Gallery on Wednesday 15 July 2020 to mark the launch of an exhibition about Noel Coward.

The private view would provide an opportunity to promote the exhibition, thank contributors and highlight the City Corporation's role in the City and country's cultural offering. It was, therefore, **recommended** that hospitality be granted for an early evening private view and that arrangements be made under the auspices of the Culture, Heritage and Libraries Committee; the costs to be met from City's Cash within the agreed parameters.

*Resolved* – That hospitality be granted for an early evening private view for

the Noel Coward exhibition and that arrangements be made under the auspices of the Culture, Heritage and Libraries Committee; the costs to be met from City's Cash within the agreed parameters.

**(b) 2020 Lambeth Conference**

The Lambeth Conference is the decennial assembly of bishops of the Anglican Communion. The 15<sup>th</sup> Lambeth Conference was to take place in summer 2020 and it was proposed to provide a lunchtime reception at Guildhall on 29<sup>th</sup> July 2020 to mark the conference. The event will provide an opportunity to develop further the close relationship the City Corporation has with Lambeth Palace and the Diocese of London; to demonstrate the City Corporation's commitment to promote London as an inclusive, diverse and multi-faith City; and to project the work and strategic aims of the City Corporation, with representatives from 165 countries attending the conference, building relations with a large number of countries across the world.

It was, therefore, **recommended** that hospitality be granted for a lunchtime reception, and that arrangements be made under the auspices of the Hospitality Working Party; costs to be met from City's Cash within the agreed parameters.

*Resolved* – That hospitality be granted for a lunchtime reception for the 2020 Lambeth Conference and that arrangements be made under the auspices of the Hospitality Working Party; costs to be met from City's Cash within the agreed parameters.

**(c) Armed Forces Flag Day 2020**

The annual Armed Forces Flag Day forms part of a week of activities across the country to raise public awareness of the contribution made by the Armed Forces. As in previous years, it was proposed that the City Corporation hosts a flag-raising ceremony in Guildhall Yard during the afternoon of Wednesday 24<sup>th</sup> June 2020, followed by light refreshments in the Old Library.

It was **recommended** that hospitality be granted for a flag-raising ceremony followed by light refreshments; costs to be met from City's Cash within the agreed parameters.

*Resolved* – That hospitality be granted for a flag-raising ceremony followed by light refreshments to mark Armed Forces Flag Raising Day; costs to be met from City's Cash within the agreed parameters.

**(d) 2020 London Sports Awards Ceremony and Evening Reception**

It was proposed that the City Corporation host an evening reception at Guildhall on Friday 6 March 2020 following the 2020 London Sport Awards. This annual awards ceremony was intended to recognise the efforts of individuals and community organisations in developing physical activity and grassroots sports and the 2020 ceremony was to coincide with the launch of the City Corporation's new Sports and Physical Activity Strategy. The event would provide an opportunity to demonstrate the City Corporation's commitment to grassroots sport in London as well as taking advantage of the

City Corporation's business connections to bring together key sport providers.

It was **recommended** that hospitality be granted for an evening reception following the 2020 London Sports Awards, and that arrangements be made under the auspices of the Policy and Resources Committee; cost to be met from City's Cash within the agreed parameters.

*Resolved* – That that hospitality be granted for an evening reception following the 2020 London Sports Awards, with arrangements be made under the auspices of the Policy and Resources Committee; costs to be met from City's Cash and within the agreed parameters.

18.

## STANDARDS COMMITTEE

(Ann Holmes)

4 October 2019

### (A) Insurance and Indemnities for Independent Persons

The Committee on Standards in Public Life had recommended that local authorities provide indemnities to their Independent Persons, appointed under the Localism Act 2011, in relation to their comments during the discharge of their duties. It was, accordingly, **recommended** that the Court should agree to indemnify Independent Persons in respect of any personal liability arising in the circumstances defined in the report.

*Resolved* – That the proposals, as set out in the report, to indemnify and/or insure Independent persons (through the extension of the Corporation's Defamation Cover) against awards of damages or expenses, incurred arising out of the disclosure of any comments made in good faith, during the exercise of their functions as Independent Persons, be approved.

4 October 2019

### (B) Appointment of Co-opted Members

The Standards Committee currently comprised sixteen Members, four of whom were co-opted. Following the introduction of the Localism Act 2011, Co-opted Members were no longer a statutory requirement and had no formal vote; however, the City of London Corporation had agreed to their inclusion on the Committee to maximise the breadth of knowledge and experience available.

There was currently one co-opted member vacancy on the Standards Committee, in the room of Mark Greenburgh. However, on this occasion, the appointment panel had been of the view that two candidates (The Very Revd. Dr. David Ison and Elizabeth Walters) interviewed extremely well and that both would be an asset to the Committee. With this in mind, the Committee was **recommending** a temporary expansion of the Standards Committee (from a total of 16 to 17 Members and a total of five as opposed to four Co-optees) to allow for both to be appointed. This proposal had also been considered and approved by the Policy and Resources Committee.

*Resolved* – That:-

1. The Very Revd. Dr. David Ison and Elizabeth Walters be appointed to serve



as Co-opted Members of the Standards Committee (the latter for a term of 2 years, to complete the balance of Mr Greenburgh's term of office, expiring in December 2022, and the former for an initial term of office of 3 years, expiring in December 2022).

2. The temporary expansion of the size of the Standards Committee, from 16 to 17 Members, be approved to accommodate a total of five as opposed to four Co-opted Members for a period of a maximum of 3 years, until December 2022.

19.

## **EDUCATION BOARD**

**(Henry Nicholas Almroth Colthurst)**

12 September 2019

### **Appointment of Governor to Prior Weston School**

The City of London Corporation holds responsibility for the appointment of a number of Governors to the several City Academies, as well as a number of other schools and educational institutions. The Education Board had recently considered one of these vacancies and **recommended** that the Court of Common Council grants approval to William Pimlott being appointed to the Board of Governors of Prior Weston Primary School.

*Resolved* – That William Pimlott be appointed to the Board of Governors of Prior Weston Primary School for a term of up to four years, expiring at the end of the academic year on 31 August 2023.

20.

## **AUDIT AND RISK MANAGEMENT COMMITTEE**

**(Alderman Ian David Luder, J.P.)**

19 November 2019

### **(A) Appointment of External Member**

In September 2011, the Court of Common Council agreed that the Audit and Risk Management Committee should have the ability to recruit up to three external Members, to provide additional expertise and challenge.

The final term of one of the current external Members was due to expire in April 2020 and, in advance of this, a recruitment process has been undertaken to identify a suitable successor. The Court was now **recommended** to agree the appointment of Dan Worsley as an external Member.

*Resolved* – That Dan Worsley as be appointed as an external Member of the Audit and Risk Management Committee, for an initial three-year term commencing April 2020.

19 November 2019

### **(B) Annual Report**

The Court received the Audit and Risk Management Committee's 2018/19 Annual Report of the Audit and Risk Management Committee, reporting on activity up to 31 July 2019. Providing this report to the Court of Common Council on an annual basis was in line with the Chartered Institute of Public Finance & Accounting (CIPFA) guidance on best practice for audit committees in order to effectively support the

organisation; for the Court to understand the work of the Committee; and, for the Court to hold the Committee to account.

*Resolved* – That the report be received and its content noted.

21. *Resolved* – that the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972.

*Hoffman, T.D.D.,  
M.B.E., Deputy;  
Mayhew, J.P.*

**Summary of exempt items considered whilst the public were excluded:-**

22. *Resolved* – That the non-public Minutes of the last Court are correctly recorded.

23. **Finance Committee**

The Court:-

- (A) approved the award of a contract in relation to IT Managed Services;
- (B) noted action taken under urgency procedures in relation to a project to vacate staff from Walbrook Wharf; and,
- (C) noted action taken under urgency procedures in relation to the award of a Framework Agreement.

24. **Community and Children's Services Committee**

The Court noted action taken under urgency procedures in relation to a housing project.

**The meeting commenced at 1.00 pm and ended at 1.40 pm**

**BARRADELL.**



## List of Applications for the Freedom

*To be presented on Thursday, 16th January, 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons of  
the City of London in Common Council assembled.*

Set out below is the Chamberlain's list of applicants for the Freedom of the City together with the names, etc. of those nominating them.

<b>Tessy Antony De Nassau</b> <i>Paul Barrow-Longain William Alfred Hackett</i>	a Consultancy Company Director <i>Citizen and Scrivener Citizen and Firefighter</i>	Kensington, London
<b>Valerie Ann Barber</b> <i>Jonathan Martin Averbs Cdre David Andrew Harry McGregor Smith, CBE (RN)</i>	a Teaching Assistant <i>Citizen and Fletcher Citizen and Cook</i>	Stotfold, Hertfordshire
<b>Dr Surjit Singh Bhalla</b> <i>Jasdev Singh Rehncy Brian Roy Jones</i>	a Financial Adviser <i>Citizen and Mason Citizen and Gold &amp; Silver Wyre Drawer</i>	Hounslow, London
<b>Christopher Thomas Bonner</b> <i>Cdre David Andrew Harry McGregor Smith, CBE (RN) Lt Col Marcus Richard Appleton</i>	a Local Government Officer <i>Citizen and Cook Citizen and Cook</i>	North Finchley, London
<b>Ewan James Graham Bramhall</b> <i>Deputy Roger Arthur Holden Chadwick, OBE Deputy Philip Woodhouse</i>	a Teacher <i>Citizen and Bowyer Citizen and Grocer</i>	Bookham, Surrey
<b>Richard James Alexander Bridgwood</b> <i>The Rt. Hon The Lord Mayor Hilary Ann Russell</i>	an Entertainment Company Director  <i>Citizen and Farmer</i>	Cambridge, Cambridgeshire
<b>Ruth Olive Buckmaster</b> <i>Alan Leslie Warman Diane Irene Warman</i>	a Teacher, retired <i>Citizen and Clockmaker Citizen and Clockmaker</i>	Hertfordshire
<b>Rev. Canon Stephen Martin Burdett</b> <i>Patricia Agnes Campfield, MBE Wendy Mead, OBE, CC</i>	a Clerk in Holy Orders, retired  <i>Citizen and Wheelwright Citizen and Glover</i>	Essex

<b>Cdre Michael Edward Deeks</b> <i>Neil Graham Morgan Redcliffe</i> <i>Paul Theodore Orchart</i>	The Western Australian Agent General <i>Citizen and Basketmaker</i> <i>Citizen and International Banker</i>	Chelsea, London
<b>Oliver Max Dee-Shapland</b> <i>George Niblett</i> <i>Martin Victor Edwards</i>	a Chartered Surveyor <i>Citizen and Mason</i> <i>Citizen and International Banker</i>	Deptford, London
<b>Patrick Richard Doran</b> <i>Ald. Timothy Russell Hailes, JP</i> <i>Gregory Alfred Lawrence, CC</i>	a Caterer, retired <i>Citizen and Pewterer</i> <i>Citizen and Common Councillor</i>	Norfolk
<b>Anna Louise Dunne</b> <i>Cdre David Andrew Harry McGregor Smith, CBE (RN)</i> <i>Lt Col Marcus Richard Appleton</i>	a Property Management Consultant <i>Citizen and Cook</i>  <i>Citizen and Cook</i>	Leintwardine, Herefordshire
<b>Ian Edmed</b> <i>Peter Rupert David Wood</i> <i>Trevor George Lord</i>	a Chartered Engineer, retired <i>Citizen and Feltmaker</i> <i>Citizen and Feltmaker</i>	Peacehaven, East Sussex
<b>Christopher Field</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	an Investment Manager  <i>Citizen and Farmer</i>	Bartlow, Cambridgeshire
<b>Wendy Sue Fullerton</b> <i>Dorothy Newlands of Lauriston</i> <i>Ann-Marie Jefferys</i>	a Music Teacher <i>Citizen and Basketmaker</i> <i>Citizen and Glover</i>	Poplar, London
<b>The Right Rev'd Robert Todd Giffin</b>  <i>Michele McCarthy</i> <i>John A Welch</i>	an Anglican Bishop  <i>Citizen and Scrivener</i> <i>Citizen and Pattenmaker</i>	San Antonio, Texas, United States of America
<b>Dennis Allan Gimes</b> <i>John James Tunesi of Liongam, The Younger</i> <i>Barry John Frederick Theobald-Hicks</i>	a Personal Security Officer <i>Citizen and Scrivener</i>  <i>Citizen and Scrivener</i>	West Kensington, London
<b>Claire Rebecca Harris</b> <i>Ald. Timothy Russell Hailes, JP</i> <i>Deputy Charles Edward Lord, OBE, JP</i>	a Market Research Consultant <i>Citizen and Pewterer</i> <i>Citizen and Broderer</i>	Hammersmith, London
<b>Kjell Hatteland</b> <i>Ald. Timothy Russell Hailes, JP</i> <i>Deputy Charles Edward Lord, OBE, JP</i>	a Civil Servant <i>Citizen and Pewterer</i> <i>Citizen and Broderer</i>	Chelsea, London
<b>Vincent Patrick Hawkes</b>  <i>Robert David Tunks</i> <i>Julian James Clark</i>	a Police Officer  <i>Citizen and Blacksmith</i> <i>Citizen and Shipwright</i>	Bishops Stortford, Hertfordshire
<b>Anthony Raymond Hourigan</b> <i>Cdre David Andrew Harry McGregor Smith, CBE (RN)</i> <i>Lt Col Marcus Richard Appleton</i>	a Logistics Consultant <i>Citizen and Cook</i>  <i>Citizen and Cook</i>	Cheltenham, Gloucestershire
<b>Robert Kenneth Hutton</b> <i>Richard John Hopkinson-Woolley</i> <i>David Anthony Bianco</i>	a Chartered Surveyor <i>Citizen and Goldsmith</i> <i>Citizen and Chartered Surveyor</i>	Raynes Park, London
<b>Keith Stuart Johnson</b> <i>Jon Richard Leech</i> <i>Timothy John Macandrews, TD JP FCA</i>	a Police Officer, retired <i>Citizen and Clockmaker</i> <i>Citizen and Gold &amp; Silver Wire Drawer</i>	Raynes Park, London
<b>Paul Anthony Johnson</b>	a Military Musician	Victoria, London

<i>Hilary Miller</i> <i>Colin Trevor Gurnett</i>	<i>Citizen and Glover</i> <i>Citizen and Wheelwright</i>	
<b>Dr Anthony Thomas Juniper , CBE</b> <i>Jeremy Lewis Simons, CC</i> <i>Carolyn Foreman Dwyer</i>	an Environmentalist <i>Citizen and Scientific Instrument Maker</i> <i>Citizen and Pavior</i>	Cambridge, Cambridgeshire
<b>Mandy Judith Kidd</b> <i>William Barrie Fraser, OBE</i> <i>Paula Shea Tomlinson</i>	a Secretary, retired <i>Citizen and Gardener</i> <i>Citizen and Gardener</i>	New Barnet, Hertfordshire
<b>Rebecca Judith Lawes</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	an Administrator  <i>Citizen and Farmer</i>	Cambridge, Cambridgeshire
<b>William Patrick Lagan Lawes</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	an Investment Banker  <i>Citizen and Farmer</i>	Cambridge, Cambridgeshire
<b>Karl Lawton</b> <i>Paul Holmes</i> <i>Mark Douglas Estaugh</i>	a Lighting Director <i>Citizen and Security Professional</i> <i>Citizen and Wheelwright</i>	Sidcup, Kent
<b>Richard William Lincoln</b> <i>Paul Bernard Cohen</i> <i>Robert Whittingham</i>	a Carpentry Company Director <i>Citizen and Gold &amp; Silver Wyre Drawer</i> <i>Citizen and Gold &amp; Silver Wyre Drawer</i>	Benfleet, Essex
<b>Andrew John Lorenz</b> <i>Anne Elizabeth Holden</i> <i>Ann-Marie Jefferys</i>	a Local Government Officer <i>Citizen and Basketmaker</i> <i>Citizen and Glover</i>	Romford, Essex
<b>Laurence Ralph Marchant</b> <i>Jeremy Andrew Batchelor JP</i> <i>Michael Barley</i>	a Police Constable, retired <i>Citizen and Security Professional</i> <i>Citizen and Security Professional</i>	Brentwood, Essex
<b>Terence George Marlow</b> <i>Alan Leslie Warman</i> <i>Norman Edward Chapman</i>	a Hackney Carriage Driver <i>Citizen and Clockmaker</i> <i>Citizen and Glover</i>	Woodford Green, Essex
<b>Ellen McCarthy</b> <i>John Alexander Smail</i> <i>Cdre David Andrew Harry McGregor Smith, CBE (RN)</i>	an Oil Company Executive, retired <i>Citizen and Distiller</i> <i>Citizen and Cook</i>	Bloomsbury
<b>Aidan Thomas Edward McDonald</b> <i>Wesley Val Hollands</i> <i>Roger Keys</i>	an Electronic Engineer <i>Citizen and Loriner</i> <i>Citizen and Chartered Surveyor</i>	Co. Cork, Ireland
<b>Margot Claudia McDonnell</b> <i>Ald. Timothy Russell Hailes, JP</i> <i>Deputy Charles Edward Lord, OBE, JP</i>	a Civil Servant <i>Citizen and Pewterer</i> <i>Citizen and Broderer</i>	Chelsea

<b>Edward Allan McNabb</b> <i>John A Welch</i> <i>Michele McCarthy</i>	a Barrister & Solicitor <i>Citizen and Pattenmaker</i> <i>Citizen and Scrivener</i>	Ottawa, Ontario, Canada
<b>David Richard Meacher-Jones</b> <i>Harry Andrew Crook</i> <i>Paul Quellyn-Roberts</i>	a Chartered Accountant <i>Citizen and Apothecaries</i> <i>Citizen and Distiller</i>	Chester, Cheshire
<b>Susan Elizabeth Meacher-Jones</b> <i>Harry Andrew Crook</i> <i>Paul Quellyn-Roberts</i>	a Practice Manager <i>Citizen and Apothecaries</i> <i>Citizen and Distiller</i>	Chester, Cheshire
<b>John Mothersole</b> <i>Ald. Sir Peter Kenneth Estlin</i> <i>Ald. Sir Andrew Charles Parmley</i>	a City Council Chief Executive <i>Citizen and International Banker</i> <i>Citizen and Musician</i>	Sheffield, Yorkshire
<b>Rodger Newman</b> <i>Donald Howard Coombe, MBE</i> <i>Martin Robinson</i>	a Lloyd's Broker, retired <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	Battersea, London
<b>Osman Fethi Osman</b> <i>Donald Howard Coombe, MBE</i> <i>David Peter Coombe</i>	a Tax Law Director <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	West Wickham, Kent
<b>Dr Ghanshyam Maganbhai Patel</b>  <i>Derek Martin Morley</i> <i>Ovlan Clement Redmond</i>	a Medical General Practitioner, retired <i>Citizen and Furniture Maker</i> <i>Citizen and Butcher</i>	Oadby, Leicester
<b>Jonathan Spencer Perry</b> <i>Colin James Bridgen</i> <i>Jeffrey Charles Williams</i>	a Sales Manager <i>Citizen and Carmen</i> <i>Citizen and Carmen</i>	Bristol
<b>Darius Rahimi-Laridjani</b> <i>Sean Padraig Belton</i>  <i>Graham Frederick Jones</i>	a Diplomat and Minister Counsellor <i>Citizen and Stationer &amp; Newspaper Maker</i> <i>Citizen and Painter Stainer</i>	East Sheen, Richmond
<b>Benjamin Alexander Ramsay</b> <i>Deputy Kevin Malcolm Everett</i> <i>Richard Evans</i>	a Local Government Officer <i>Citizen and Fletcher</i> <i>Citizen and Educator</i>	Dagenham, Essex
<b>Jeannette Lesley Ramsay</b> <i>Deputy Kevin Malcolm Everett</i> <i>Richard Evans</i>	a Caseworker <i>Citizen and Fletcher</i> <i>Citizen and Educator</i>	Barking, Essex
<b>Dawn Elaine Sayers</b> <i>Ann-Marie Jefferys</i> <i>Emma Sue Redcliffe</i>	a Medical Secretary <i>Citizen and Glover</i> <i>Citizen and Fletcher</i>	St. Albans, Hertfordshire
<b>Peter James Sayers</b>  <i>Ann-Marie Jefferys</i> <i>Emma Sue Redcliffe</i>	a Plant Sales Managing Director, retired <i>Citizen and Glover</i> <i>Citizen and Fletcher</i>	St. Albans, Hertfordshire
<b>Melanie Ann Meader Simpson</b> <i>Iain Reid</i> <i>Ald. Sir David Wootton, Kt.</i>	a Company Director <i>Citizen and Educator</i> <i>Citizen and Fletcher</i>	Blackheath, London

<b>Richard Thomas Smithson</b> <i>Ivor Macklin</i> <i>Erick Robertson</i>	an Electrical Engineer <i>Citizen and Painter Stainer</i> <i>Citizen and Painter Stainer</i>	Westerham, Kent
<b>Robert Graham Smithson, JP</b> <i>Ivor Macklin</i> <i>Erick Robertson</i>	an Electrical Engineer, retired <i>Citizen and Painter Stainer</i> <i>Citizen and Painter Stainer</i>	Keston, Kent
<b>Daniel James Staples</b> <i>Neil Graham Morgan Redcliffe</i> <i>Anne Elizabeth Holden</i>	an Army Officer <i>Citizen and Basketmaker</i> <i>Citizen and Basketmaker</i>	Ipswich, Suffolk
<b>David Stringer</b> <i>Hilary Miller</i> <i>Colin Trevor Gurnett</i>	a Risk Management Consultant <i>Citizen and Glover</i> <i>Citizen and Wheelwright</i>	Eastbourne, East Sussex
<b>Samuel James Tomkinson</b> <i>Alan Roy Willis</i> <i>Paul Christian Jensen</i>	a Student <i>Citizen and Baker</i> <i>Citizen and Baker</i>	Camden, London
<b>David Leslie Watson</b> <i>Neil Graham Morgan Redcliffe</i> <i>Emma Sue Redcliffe</i>	an Australian Trade Diplomat <i>Citizen and Basketmaker</i> <i>Citizen and Fletcher</i>	Westminster, London
<b>Geoffrey Howard Watson</b> <i>Ivor Macklin</i> <i>Charles Dragoslav Lazarevic</i>	a Shipping Company Director, retired <i>Citizen and Painter Stainer</i> <i>Citizen and Painter Stainer</i>	Gravesend, Kent
<b>David John Alexander Whitten</b> <i>Ald. Sir David Wootton, Kt.</i> <i>Christopher William Sprague</i>	a Chartered Accountant <i>Citizen and Fletcher</i> <i>Citizen and Barber</i>	Thames Ditton, Surrey
<b>Paul Anthony Wright</b>  <i>Jonathan Martin Averbs</i> <i>Cdre David Andrew Harry McGregor Smith,</i> <i>CBE (RN)</i>	a General Manager  <i>Citizen and Fletcher</i> <i>Citizen and Cook</i>	Overstone, Northamptonshire

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## Report – City Remembrancer

### Measures introduced into Parliament which may have an effect on the work and services provided by the City Corporation

*To be presented on Thursday, 16<sup>th</sup> January 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.*

#### **Statutory Instruments**

##### **The Official Controls (Animals, Feed and Food, Plant Health Fees Etc.) Regulations 2019 S.I. No. 1488**

This Regulation gives effect to EU legislation (Official Controls Regulation (Regulation (EU) 2017/625). It introduces a risk-based approach to official controls and simplifies current rules extends the application of the rules to the entire agri-food chain. These controls on products of animal and non-animal origin are carried out by the City of London Corporation in its capacity as a port health authority

#### **Date in force**

**14<sup>th</sup> December  
2019**

##### **The Official Feed and Food Controls (England) (Miscellaneous Amendments) Regulations 2019 S.I. No. 1476**

This Regulation gives effect to EU legislation (Official Controls Regulation (Regulation (EU) 2017/625) and enables a proper functioning system of food and feed safety controls by amending and updating UK legislation to remove references to now repealed EU legislation.

**14<sup>th</sup> December  
2019**

#### **Bills**

*The following Bills were included in the Queen's Speech, but at the time of writing this report, only the European Union (Withdrawal Agreement) Bill has received a First Reading in Parliament.*

##### **European Union (Withdrawal Agreement) Bill**

The Bill will implement in domestic law the Withdrawal Agreement which has been agreed between the UK and the EU. It will ensure that the UK leaves the EU with a deal on 31 January, provide for an implementation period ending on 31 December 2020, protect the rights of EU, EEA and Swiss citizens in UK law, and implement the Protocol on Ireland/Northern Ireland. The Bill now also provides that the UK may not agree to an extension of the implementation period.

##### **Agriculture Bill**

The Bill will replace the Common Agricultural Policy with a system based on 'public money for public goods', rewarding farmers for work to enhance the environment, improve animal welfare and produce high quality food in a more sustainable way.

##### **Trade Bill**

The Bill will create powers so that the UK can transition trade agreements it is party to through its membership of the EU, ensuring

continuity for businesses. It will establish an independent body to protect UK firms against injury caused by unfair trade practices and unforeseen surges in imports, create powers for the UK to implement the WTP Agreement on Government Procurement, and ensure the UK government has legal powers to gather and share trade information as evidence to support UK firms against surges in imports and unfair practices.

### **Financial Services Legislation**

This will build on secondary legislation brought forward under the EU (Withdrawal) Act 2018 to ensure the effective operation of retained EU law. It will aim to deliver long-term market access between the UK and Gibraltar for financial services firms and simplify the process which allows overseas investment funds to be sold in the UK. It will also provide for the implementation of the Basel standards to strengthen regulation of global banks. Further measures to ensure the UK maintains its world-leading regulatory standards and remains open to international markets after the UK leaves the EU will be set out in due course.

### **Private International Law (Implementation of Agreements) Bill**

The Bill is intended to make it easier for UK individuals and families who become involved in international legal disputes to access justice by implementing key international agreements to ensure that after Brexit the UK continues to have clear and effective legal rules agreed with other countries. The Bill will provide the Government with powers to implement further agreements on Private International Law, allowing the UK to remain at the forefront of delivering legal certainty and access to justice internationally.

### **Immigration and Social Security Co-ordination (EU Withdrawal) Bill**

The Bill will bring an end to free movement in UK law, allowing the Government to deliver an Australian-style points-based immigration system from 2021. From 2021 EU citizens arriving in the UK will be subject to the same controls as non-EU citizens. It will provide powers to change the current rules for access to benefits and social security coordination.

### **Employment Bill**

The Bill will create a new enforcement body for workers' rights, introduce a right for workers to request a more predictable contract, extend redundancy protections to prevent pregnancy and maternity discrimination, allow parents to take extended leave for neonatal care, and, subject to consultation, make flexible working the default.

### **Pension Schemes Bill**

The Bill will create a legislative framework for the introduction of pensions dashboards, strengthen the Pensions Regulator's powers and sanctions regime, provide a framework for the establishment of collective defined contribution schemes, and amend legislation relating to the Pension Protection Fund compensation regime.

### **Renters' Reform Bill**

The Bill will introduce reforms intended to deliver a fairer and more effective rental market, abolish the use of 'no fault' evictions, introduce

a new lifetime deposit, give landlords more rights to gain possession of their property through the courts where there is legitimate need, and widen access to and expand the scope of the database of rogue landlords.

### **Fire Safety Bill**

The Bill will implement the relevant legislative recommendations of the Grenfell Tower Public Inquiry Phase 1 Report. It will clarify that the scope of the Fire Safety Order includes the external walls of a building and strengthen enforcement powers to hold building owners and managers to account.

### **Building Safety Bill**

The Bill will put in place new and enhanced regulatory regimes for building safety and construction products, and ensure residents have a stronger voice in the system.

### **Online Harms Bill**

The Bill is intended to improve internet safety, protect children and other vulnerable users, and ensure there are no safe spaces for terrorists online. It will build on proposals set out in the Online Harms White Paper, with legislation developed in response to the consultation on the White Paper. Ahead of this legislation, the Government will publish interim codes of practice on tackling the use of the internet by terrorists and those engaged in child sexual abuse and exploitation.

### **Counter Terrorism (Sentencing and Release) Bill**

The Bill will provide for tougher sentences for the most serious terrorist offences.

### **Sentencing Bill**

The Bill will change the automatic release on licence for adults convicted of serious violence or sexual offences from halfway to the two-thirds point.

### **Serious Violence Bill**

The Bill will implement a multi-agency approach to tackling the root causes of violent crime. New duties on specified agencies, including local government, will ensure collaborative working and data sharing to reduce serious violence.

### **Police Powers and Protections Bill**

The Bill will establish a Police Covenant on a statutory footing; strengthen the powers available to police to tackle unauthorised encampments, and provide police drivers with additional legal protections.

### **Domestic Abuse Bill**

The Bill will create a statutory definition of domestic abuse, establish in law the Domestic Abuse Commissioner, provide for new Domestic Abuse Protection Notices and Orders, and place a duty on tier one local authorities, such as the GLA, to provide support to victims of domestic violence and their children in refuges.

**National Security and Investment Bill**

The Bill will strengthen the Government's powers to scrutinise and intervene in business transactions (takeovers and mergers) to protect national security.

**Environment Bill**

The Bill will put environmental principles into law; introduce legally binding targets; and establish a new Office for Environmental Protection. It will increase local powers to tackle sources of air pollution, and extend producer responsibility for waste materials. Deposit return schemes and charges for specified single use plastic items will also be introduced.

*(The text of the measures and the explanatory notes may be obtained from the Remembrancer's Office.)*

## Report – Hospitality Working Party of the Policy and Resources Committee

### Applications for Hospitality

*To be presented on Thursday, 16<sup>th</sup> January 2010*

*To the Right Honourable the Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.*

#### (a) **International Council on Archives reception**

It is proposed that the City Corporation hosts an early evening reception at the conclusion of the International Council on Archives Executive Board Meeting in London on Monday 20<sup>th</sup> April 2020. The Council is the principal international body in the archives sector. The City Corporation, through London Metropolitan Archives, has worked closely with the Council in showcasing its own work as one of the world's leading archives, and in developing partnerships with other institutions to improve its own services.

The event would support Corporate Plan outcomes: to provide access to world-class heritage, culture and learning to people of all ages, abilities and backgrounds (outcome 3b); to preserve and promote the City as the world-leading global centre for financial and professional services, commerce and culture (outcome 7c); and to protect, curate and promote world-class heritage assets, cultural experiences and events (outcome 10d).

It is **recommended** that hospitality be granted for an early evening reception at the conclusion of the International Council on Archives Executive Board Meeting in London and that arrangements are made under the auspices of the Culture, Heritage and Libraries Committee; the costs to be met from City's Cash within agreed parameters.

#### (b) **Pride Flag Raising 2020**

It is proposed that the City Corporation hosts an early evening reception following the Pride Flag Raising at Guildhall on Monday 22<sup>nd</sup> June 2020 to mark the Pride in London Festival. Pride in London is the UK's largest LGBT+ event. In 2020 the Pride in London Parade will take place on Saturday 27 June.

The event would support Corporate Plan outcomes: to promote and champion diversity, inclusion and the removal of institutional barriers and structural inequalities (outcome 2a); to bring individuals and communities together to share experiences and promote wellbeing, mutual respect and tolerance (outcome 4a).

It is therefore **recommended** that hospitality be granted for an early evening reception following the Pride Flag raising and that arrangements are made under the auspices of the Establishment Committee; the costs to be met from City's Cash within agreed parameters.

**(c) London Road Safety Council reception**

It is proposed that the City Corporation hosts an early evening reception to coincide with the 2020 AGM and conference of the London Road Safety Council at Guildhall on Friday 17<sup>th</sup> July 2020. The London Road Safety Council is a cross party organisation committed to improving the safety of all road users and reducing casualties on London's roads.

The event would support the following Corporate Plan outcomes: to protect consumers and users of buildings, streets and public spaces (outcome 1c); and to educate and reassure people about safety (outcome 1e).

It is therefore **recommended** that hospitality be granted for conference refreshments and an early evening reception and that arrangements are made under the auspices of the Planning & Transportation Committee; the costs to be met from City's Cash within agreed parameters.

**(d) Report of Urgent Action Taken: Mark Field retirement dinner**

In accordance with Standing Order No. 19, urgent authority was sought to host a dinner in honour of the Rt Hon Mark Field on 31<sup>st</sup> January 2020. Mark Field was first elected as MP for the Cities of London and Westminster in 2001. During his 18 years in Parliament, he was a tireless advocate for the City of London and spoke frequently on matters of keen interest to the City Corporation.

The event would support Corporate Plan outcomes: to strengthen local, regional and international relationships to secure new opportunities for business, collaboration and innovation (outcome 7b); and to preserve and promote the City as the world-leading global centre for financial and professional services, commerce and culture (outcome 7c)

Arrangements are to be made under the auspices of the Policy and Resources Committee; the costs to be met from City's Cash within agreed parameters.

Following the decision of Hospitality Working Party on 17 December 2019, it became evident that waiting for a Court of Common Council decision on 16<sup>th</sup> January 2020 would not allow sufficient time for arrangements to be put in place and for invitations to be issued. Approval was therefore sought and obtained under urgency procedures and it is recommended that this urgent action be noted.

All of which we submit to the judgement of this Honourable Court.

DATED this 17<sup>th</sup> day of December 2019

SIGNED on behalf of the Working Party.

**Deputy Tom Hoffman, M.B.E.**  
Chief Commoner and Chairman, Hospitality Working Party

## Report – Finance Committee

### Capital Funding Requests

*To be presented on Thursday, 16<sup>th</sup> January 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

#### **SUMMARY**

In April 2019, the annual capital prioritisation approach was approved, which identified projects to be progressed outside of the Fundamental Review and the resources that would be required to be allocated to them. Subsequent to this, funding approvals were considered in May, July and October to allow the progression of a number of those projects that it had been agreed could be advanced outside of the Fundamental Review and which addressed risks on the corporate risk register, had sound business cases that clearly demonstrated the negative impact of deferring the scheme, or met certain defined criteria (e.g. health and safety compliance requirements, statutory compliance requirements, and so on).

The release of £2.625m is now proposed to fund two of the previously identified schemes which meet the criteria for progression outside of the Fundamental Review. A contribution of up to £1.375m from City's Cash reserves is required to progress repair works to the earth embankment dams of Baldwins and Birch Hall Park ponds at Epping, to prevent further deterioration from leakage and internal erosion and also overtopping and dam failure during extreme storm events. Up to £1.25m from City Fund reserves is also required for replacement of the end of life airwave radio police communication system.

Following approval by the Resource Allocation Sub-Committee and Policy & Resources Committee, the Finance Committee now recommends to the Court the requisite in-year budget adjustments to allow for the release of the funds and for these two projects to progress.

#### **RECOMMENDATION**

Members are asked to agree the allocation of central funding of up to £2.625m and the associated in-year budget adjustments to allow two schemes to progress, subject to the requisite Gateway approvals:

1. Up to £1.375m from City's Cash reserves as a contribution to the cost of the Baldwins and Birch Hall Park pond works.
2. Up to £1.250m from City Fund reserves to meet the cost of a replacement airwave radio communication system.

## MAIN REPORT

### Background

1. Members have agreed that it is essential to prioritise effectively any capital and Supplementary Revenue Projects to be progressed, with central funding allocated in a measured way by applying a process of prioritisation that ensures corporate objectives are met and schemes are affordable.
2. Earlier in the year, all pre-Gateway 5 projects requiring central funding, with a combined estimated cost of £429m, were subjected to an interim assessment against the following criteria:

Projects classified as essential which:

- i) Address a risk on the corporate risk register;
  - ii) Have a sound business case that clearly demonstrates the negative impact of deferring the scheme, i.e. penalty costs or loss of income, where these are material (if any schemes are deferred, cancelled or scope reduced there will inevitably be some abortive costs); and
  - iii) Fall within the following categories:
    - Health and safety compliance
    - Statutory compliance
    - Fully/substantially reimbursable
    - Spend-to-save or income- generating, generally with a short payback period (as a rule of thumb within 5 years)
    - Major renewals of income generating assets
    - Subsidiary categories to allow schemes that will ultimately result in a corporate risk:
      - replacement of critical end-of-life components for core services;
      - schemes required to deliver high priority policies; or
      - schemes with a high reputational impact.
3. This assessment resulted in schemes totalling £89m being agreed for progression outside of the Fundamental Review, with the remaining £340m being placed on hold.

### Current Position: Bids for Approval

4. There are two schemes previously agreed for progression that are now at Gateway 4(a) of the Project Procedure – *Inclusion in the Capital Programme* – for which the release of funding of up to £2.625m is now requested:

#### ***Baldwins and Birch Hall Park Ponds Repairs – funding of up to £1.375m now requested***

5. This scheme involves repair works to the earth embankment dams of two large ponds to prevent further deterioration from leakage and internal erosion and also overtopping and dam failure during extreme storm events.



6. This project was agreed for progression outside of the Fundamental Review as it met the criterion relating to essential health and safety grounds. Whilst these ponds do not currently fall within the same legislative requirements that necessitated the Hampstead Heath Ponds project, they still pose risks under Health and Safety and Occupiers Liability Acts and the proposed works will mitigate flood risks to members of the public and the downstream community.
7. The total cost (excluding risk) is estimated at £1.335m, of which £40k has been spent and funded. Baldwins Pond is located on Epping Forest land and is therefore eligible for funding from the Epping Forest Capital Fund, of which there is an unallocated balance of £300k. This leaves a funding shortfall of £995k, plus a costed risk provision of up to £380k. The allocation of central funding of up to £1.375m is, therefore, now requested. It is proposed that this be met through an additional draw down from City's Cash reserves, with £30k to be released now to reach the next Gateway and the remainder subject to the approval of the Gateway 5 report by Chief Officer.

***Police Airwave Refresh – funding of up to £1.25m now requested***

8. The current stock of police Airwave radios which provide the critical voice communications are end of life and there is an urgent requirement to provide an interim solution pending the anticipated replacement via the Home Office Emergency Services Mobile Communications Programme (2022 at the earliest).
9. Recognised as essential to operational capability, this project was agreed for progression outside of the Fundamental Review as it met the criterion for replacement of critical end-of-life components for core services. Funding is to be provided from City Fund reserves.
10. The total estimated cost of replacement is up to £1.25m, of which £29.7k is required now to reach the next Gateway, with the remainder subject to the approval of the Gateway 5 report by Chief Officer.

**Conclusion**

11. Release of funding of up to £2.625m is hereby requested for two schemes that have previously been agreed for progression outside of the Fundamental Review:
  - i. Up to £1.375m from City's Cash reserves as a contribution to the cost of the Baldwins and Birch Hall Park pond works
  - ii. Up to £1.250m from City Fund reserves to meet the cost of a replacement airwave radio communication system.
12. The Court is asked to approve the requisite budget adjustment and draw-down of these funds to allow the projects to progress.

All of which we submit to the judgement of this Honourable Court.

DATED this 7<sup>th</sup> day of January 2020.

SIGNED on behalf of the Committee.

**Jeremy Paul Mayhew**  
Chairman, Finance Committee

# Report – Community and Children’s Services Committee

## Fire Door Replacement Programme

*To be presented on Thursday, 16th January 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

### SUMMARY

Following the tragedy at Grenfell Tower in 2017, the City of London Corporation began an extensive review of the fire safety of its social housing estates. Early on it was determined that the front doors of many units did not meet present standards and were a significant risk to the compartmentation of the units. Therefore, the City of London Corporation made a public commitment to embark on an enhanced front door replacement programme. The vast majority of front entrance doors in the City’s residential blocks are as originally installed and have reached the end of their useful life. This project proposes a programme of works to provide replacement doors which will give up to 60 minutes fire resistance; with 30 minutes as an absolute minimum if 60 minutes is not achievable or appropriate.

The quickest route to getting the fire doors up to standard simultaneously, across multiple sites, is to procure the works on an estate-by-estate basis. The cost difference between this and procuring a single contractor is believed to be negligible. The cost of the fire door replacement programme is £8,954,000 (comprising of £7,964,000 works costs and £990,000 for fees and staff costs) to be funded by the Housing Revenue Account (HRA). The works will also include the replacement of front doors to long leaseholders’ flats, which are also the City Corporation’s responsibility.

### RECOMMENDATION

The Court of Common Council is asked to approve the progression of the HRA Estates Fire Door Replacement Programme, to ‘Gateway 5’ of the City of London Corporation’s Projects Procedure (Authority to Start Work), at a cost of £8.954m (comprising £7,964,000 works costs and £990,000 for fees and staff costs), funded by the HRA.

*NB. Procurement of contracts will be on an estate-by-estate basis and each procured contract will be authorised by a separate Gateway 5 report, on the regular approval track.*

### MAIN REPORT

#### Background

1. Post the Grenfell Tower fire in 2017, the City Corporation made a public commitment to embark on an enhanced front door replacement programme to bring all front doors up to a 60 minute fire resistance standard where possible; with 30 minutes as an absolute minimum where 60 minutes is not achievable or appropriate.

2. The expected life-span of a timber main entrance door is between 20 and 30 years and, in the main, this has been exceeded across the City's estates. The vast majority of front entrance doors in the City's residential blocks are as originally installed and have reached the end of their useful life. Random sample destruction testing of several front entrance doors has indicated an average fire resistance time of 16 minutes. Although this is in line with what was predicted for doors in their original condition, it gives serious cause for concern when set against recommendations from many of the 2018 Fire Risk Assessments.
3. Your Projects Sub and Community and Children's Services Committees have considered and approved a procurement programme for multiple contracts, on an estate-by-estate basis, to undertake the fire door replacement programme. This will provide the quickest route to getting the fire doors up to standard, at multiple sites, simultaneously. The cost differences between this and the option to procure a single contractor are believed to be negligible. The project's progress will be monitored and reported monthly to the officer's Housing Programme Board.

#### **Current position**

4. This project proposes a programme of works to replace all front entrance doors, including associated panel surrounds and fanlight windows, within City of London housing managed residential blocks of flats, excluding those covered by existing programmes. The project will also include the replacement of any communal corridor fire doors, any fire escape doors from flats, and any doors to electrical intake cupboards that need to be fire rated.
5. The project will exclude new build blocks (Horace Jones House, Twelve Acres House), the City's stock of residential houses, and blocks where front entrance doors have been recently upgraded (Petticoat Square), or where projects to upgrade front entrance doors to an appropriate standard are already well advanced (Petticoat Tower, Great Arthur House).

#### **Implications**

##### Risk

6. Whilst the overall risk to the budget is low, the key risks are potential delays in securing heritage approvals, which may impact on the delivery programme. This will be mitigated by procuring contracts on an estate-by-estate basis. Additionally, the lead-in time for manufacture of fire doors may be greater than anticipated due to demand pressures on manufacturers. Post the tragedy at Grenfell Tower, it should be noted that we are in a supplier's market.

##### Financial

7. The cost of progressing of Fire Door Replacement Programme by procuring contracts to replace HRA estate fire doors on an estate-by-estate basis, is £8.954m (comprising of £7,964,000 works costs and £990,000 for fees and staff costs) to be funded by the HRA. Whilst HRA funding is confirmed, a reprioritisation of other less safety critical works may be required to ensure sufficient resource is available when required.

8. It should be noted that funding for the City Fund aspect of the programme (covering flats at Spitalfields only and estimated at £136,000 plus £10,000 fees and staff costs) will be requested separately via the Capital Bids process.
9. The works will include the replacement of front doors to long leaseholders' flats, which are the City Corporation's responsibility. However, it has been determined that they are works of improvement rather than repair and, therefore, there is no scope for leaseholder recovery via service charges.

#### Safety and Reputational

10. If the project is not approved, there are several potential consequences; i.e. - risk to the safety of residents in the event of a fire, risk of damage to the buildings in the event of a fire and the reputational risk to the City Corporation.
11. The City of London Corporation has made a public commitment to embark on an enhanced front door replacement programme. The City Corporation has a statutory duty to keep its residential properties in good repair and meet the requirements for fire safety in Social Housing, as prescribed in Part B of the Buildings Regulations 2010. The random sample destruction testing of several front entrance doors indicated an average fire resistance time of 16 minutes, which gives serious cause for concern when set against recommendations from many of the 2018 Fire Risk Assessments.

#### **Conclusion**

12. With the City Corporation's public commitment to upgrade the doors in place, random sample fire destruction testing complete and, given the safety critical nature of this work, your Community & Children's Services and Projects Sub Committees have agreed that this project can be expedited through the Gateway process with a combined Gateway 1-4 report. This will mitigate against undue delay in delivering the works.
13. As the overall cost of the works exceeds £5,000,000, the approval of the Court of Common Council is required to allow the project to proceed beyond Gateway 4. This approval is hereby sought now, in order to allow for the project to proceed as expeditiously as possible.

All of which we submit to the judgement of this Honourable Court.

DATED this 13<sup>th</sup> day of December 2019

SIGNED on behalf of the Committee.

**Randall Keith Anderson**  
Chairman, Community and Children's Services Committee

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